



## Frequently Asked Questions

### *Incoming exchange students' mobility*

#### General questions:

1. Is TSU accredited/externally audited?

**Yes, it is.**

2. Can you please describe the academic credit transfer system your institution uses? Will Transcript of Records be automatically issued, in a widely used language?

***TSU is using ECTS as the main recognition mechanism. The English version of the Transcript of Records will be issued within 4 weeks after the completion of your mobility semester at TSU***

3. Do I need a visa for during my mobility at TSU?

***Citizens of more than 90 countries (including EU/Schengen zone) listed at <https://www.geoconsul.gov.ge/en> can enter Georgia without a visa and stay in the country for up to 1 year. For more details please check the website of the Ministry of Foreign Affairs of Georgia and consult Georgian Embassy in your home country.***

#### Application Procedure

1. How can I apply for a student exchange program at TSU?

***An incoming exchange student is a student, who is nominated by TSU's partner institution for 1 or maximum 2 semesters.***

***Once you are nominated by your home university, you will receive an email from the Department of Foreign Relations (DFR) at TSU with detailed instructions on your upcoming mobility.***

2. When is the application deadline for exchange program at TSU?

***The academic year is divided into Fall and Spring semesters; therefore, we have two rounds of exchange application period each year:***









***May 15<sup>th</sup> – nomination deadline for the fall semester***

***May 30<sup>th</sup> – application deadline for the fall semester***

***November 15<sup>th</sup> – nomination deadline for the spring semester***

***November 30<sup>th</sup> – application deadline for the spring semester***

3. What are the required documents?

-  **Nomination letter from home university**
-  **A copy of the passport**
-  **Curriculum Vitae**
-  **Certificate of registration of home university**
-  **Learning agreement**
-  **Proof of English language proficiency**
-  **Transcript of records of previous studies**
-  **A copy of international health insurance**

All the above listed documents should be submitted in English language, the scanned documents should be sent to [incomingmobility@tsu.ge](mailto:incomingmobility@tsu.ge) in pdf format within the above given deadline.

4. What is the minimum requirement of English language proficiency?

**The minimum accepted level of English is B2 according to the common European framework of reference for languages**

### No Fees

1. As an incoming exchange, should I pay tuition fee at TSU?

**No, exchange students do not pay any tuition fees while their studies at TSU**

2. As an exchange student, do I have a free access to TSU laboratories, library or sports facilities?

**Yes, you do. No fees will be charged for using any of TSU's common facilities**

### Courses

1. Where can I find the information about courses available for incoming exchange students?

**The course catalogue is published at TSU website. Please consult the section Department of Foreign Relations – Inbound Mobility. Alternatively, please contact DFR via email at [incomingmobility@tsu.ge](mailto:incomingmobility@tsu.ge)**

2. As a BA student, am I allowed to take courses from the Master's program?

**Yes, BA students are allowed to take courses from Master's program and MA students can attend any courses offered by BA programs. The course selection should be agreed before your arrival in the format of the Learning Agreement. However, changes to the Learning Agreement are also allowed once you start your semester at TSU**

## Housing

1. Does TSU offers an accommodation for incoming exchange students?

***Yes, TSU offers university-owned accommodation (Lisi Dormitory) to its all international students. For more information, please contact DFR at [incomingmobility@tsu.ge](mailto:incomingmobility@tsu.ge). Please bear in mind that the Dormitory accommodation is allocated on “first-come first-serve” basis, so while making your choice please take into account the dormitory reservation deadlines:***

***June 15<sup>th</sup> – for the Fall semester***

***December 15<sup>th</sup> – for the Spring semester***

2. Can I leave the dormitory earlier or should I stay there till the end of the whole semester?

***Yes, you can. However, you should inform DFR and dormitory administration 2 weeks prior to your check out.***